

BOARD OF DIRECTORS MEETING

DATE: December 12, 2024 **TIME:** 4:00PM

LOCATION: CPC Training & Support Center

143 Executive Circle, Daytona Beach FL 32114

Zoom Option

Members Present: Bill Griffin, Pam Masters, Paul Schandel, Robin King, Melissa Chelsey

Members Absent: Reggie Williams, Harriett Holiday, Jim Weite, Myra Middleton, Susie Dolan

Staff Present Karin Flositz (CEO), Danielle Antoine, Tara Thompson, Michelle Marrero, Brittany Lawton, Andrea Voss-Gergely, Christina Remmert. Tamesha Walker, Tabitha Johnson (Youth Advisory Council)

Guests: Lori McCray (DCF Government Operations), Christy Gillis (DCF Community Development Administrator), Justin Trudeau and Ed Moss (MKA CPA Firm)

I. Call to order

Bill called to order the regular meeting of the CPC Board of Directors at 4:05pm on December 12, 2024.

II. Quorum: Five of ten Board members present (four required)

III. Introductions:

Consent Items:

Bill asked if there are questions regarding the Sept 2024 HR reports and August 2024 board meeting minutes. No questions, accepted as presented.

IV. Finance Department

Ed Moss reviewed the financial audit for fiscal year ending in June 2024. He stated that the audit consists of standard language with the best report possible. The assets and liabilities have not significantly changed with an approximate total of 26M.

He reviewed the agency's expenses which are very similar to last year. There is not a large change in net assets because the revenue is grant driven. It is required to disclose there are no reserves and no income taxes. The agency does have an available line of credit with no balance at the end of year.

Ed stated this is the best report on compliance with all standard language. The agency is a low risk auditee with no issue for at least two years, which is an excellent measure. An additional letter will be submitted to the board that there are no issues of concern.

Robin asked if the line of credit will be renewed when it expires in February. Tiffany replied that the agency will not let it expire because it would be costly to renew if needed in the future. Robin asked when is the last time it was used. Tiffany replied four years ago during a time of deficit to hold the agency over.

Bill asked for a motion to approve the 2024 financial audit. Pam motioned. Robin seconded. All approved.

Tiffany reviewed the October 2024 financial summary. The DCF (Department of Children and Families) carryforward amount is 15.8M. The DCF administrative rate is still low at 3.17%. The cash balance is high due to an advance in funding.

The October lines that are overbudget include:

- Employee support due to conferences in August.
- Travel due to insurance stipends paid in October that will recover.
- Insurance due to additional unforeseen costs, the budget amendment will be reviewed next meeting.
- Adoptions which will be reimbursed.
- Out of Home Care due to clothing allowance in July.

Brittany introduced two of the youth on the Youth Advisory Council to the Board and stated that this is new and exciting. She stated that the youth are being modest however they were nominated by their peers. The CPC (Community Partnership for Children) Leaders are Tamesha and Tabitha.

Robin asked the size of the council. Brittany replied that there are currently 15 council members and many other youth interested.

Robin ask the youth why they wanted to be a part of this council. One of the youth replied that there are kids that need support in group homes and foster homes. We can help them find their voice. We have Zoom calls and speak our minds.

Tamesha replied that they visit group homes and spend time with the youth to let them know this is a space that is here for them, so they can have a voice in the system.

Robin asked if this is formal. Tamesha replied they are structuring it formal with a chair and co-chair. Brittany replied that we partner with One Voice Impact and others across the state that give us a lot of support. Our council is in the infancy stage but we are part of a larger statewide plan. The councils across the state meet virtually on a montly basis.

Bill stated that he sees this as the beginning of creating a community to support one another on this journey and that is wonderful. He applauded their courage to take on that leadership which will be a huge advantage throughout life. Robin replied that she appreciates the youth taking the time to come and introduce themselves.

Bill stated that he also sees this as an opportunity for the board to learn from the people we are serving. He stated that the youth shouldn't be nervous because they are our teachers, to show us what they need.

The Youth Council left the meeting. A discussion took place on how the board can support the Youth Advisory Council. Brittany stated that there is an application process for every CBC (Community Based Care) in the state of Florida to have one Leadership Council. Karin replied that Brittany organizes the Just Like Me Camp, game time on Fridays, and other events.

Bill asked if the youth could go to a Rotary Youth Leadership Camp. Karin replied as long as their caregiver agrees. Brittany replied that they would love to be exposed to any opportunity. Bill is going to send Brittany an application.

Bill stated that it is fantastic that we are able to meet with the youth we are serving.

V. CEO Comment

Karin stated there are currently 530 children in OHC, the lowest amount in a very long time. The agency has achieved this due to the extra funding, the performance of the CPC team and the support of our Board of Directors. There are some updated items that the Board will need to be refreshed on at the next meeting. We will develop a PowerPoint presentation that Board members can utilize and keep for reference.

VI. Board Comment

Christy thanked CPC board members and staff for all they do and wished everyone Happy Holidays.

VII. Public Comment

None.

VIII. Adjournment

Bill adjourned the meeting at 4:52