

BOARD OF DIRECTORS MEETING

DATE: October 24, 2024 **TIME:** 4:00PM **LOCATION:** Zoom

Members Present: Bill Griffin, Pam Masters, Paul Schandel, Myra Middleton, Jim Weite, Geri Westfall, Robin King, Reggie Williams, Harriett Holiday

Members Absent: Melissa Chelsey, Susie Dolan, Dr. Gilbert Evans

Staff Present Karin Flositz (CEO), Danielle Antoine (COP), Tara Thompson (COO), Michelle Marrero, Brittany Lawton, Andrea Voss- Gergely, Christina Remmert

Guests: Lori McCray (DCF Government Operations), James Halleran (James Moore CPA)

I. Call to order

Bill called to order the regular meeting of the CPC Board of Directors at 4:00pm on October 24, 2024 via Zoom.

II. Quorum: Nine of twelve Board members present (four required)

III. Introductions:

Karin introduced new board member Harriett Holiday. Harriett stated that some people refer to her as Happy Holiday and she is delighted to be a part of the Board. She is a native of Palatka but moved to Palm Coast from Tallahassee where she was an Assistant Principal. She has also worked in Human Resources for Flagler County school schools.

Consent Items:

Bill asked if there are questions regarding the Sept 2024 HR reports and August 2024 board meeting minutes. No questions accepted as presented.

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IV. Finance Department

Tiffany reviewed the September financials and stated that the DCF carry forward amount is just over 15M. The admin rate is a slightly higher due to more revenue and some open positions. The cash balance is high due to an advance in funding. Tiffany reviewed the four operating lines overbudget:

- Employee support due to employee conferences in August and September.
- Insurance due to costs higher than anticipated, this will adjust with next budget.
- Adoptions are overbudget but will be refunded in the Spring.
- Out of Home Care is overbudget due to clothing allowance in July.

Other revenue includes Sunshine Health and the Captive closure to cover future costs.

Robin asked about Sunshine Health. Tiffany replied that Sunshine Medicare plan replaced CBCIH and is the state healthcare insurance for our children. Karin responded that CPC's contract began April 1st and was labor intensive.

Bill replied that the agency is in a lot better place, a more equitable contract and the kid count is down which is beautiful..

Tiffany stated that we are waiting on DCF to begin our financial audit. This needs to be completed before the 990 which has been extended until May 15th.

V. CEO Comment

Karin reviewed the Performance Report. She is happy to report that the agency is still performing well and making progress. CPC is meeting the goals in all safety measures and outperforming the state in no abuse during in-home services. The goal of siblings placed together has been skewing below 60% due to lower amount of kids. The agency is instituting a process to move towards that goal. The goal of dental services is the most improved. The goal of enrolled education has come up due to two kids dropping off.

Karin stated that the entries and exits charts shows much better than past years. The team is using preventative services strategically and really making sure that kids are benefiting from these services. There is no longer a wait list and the majority are fully staffed.

Reggie asked what services have been added. Karin replied that there are five new providers since 10/2022 that have never worked in our area. There are two evidence based programs that have really made an impact with biological and post adopt families in crisis.

Reggie replied that its great to see the transition that has occurred with the proper funding. Karin agreed it has been extremely helpful in keeping families out of the system.

Robin asked for a matrix of the providers with goals and the continuum care that they are providing. Karin replied that she will send that out before the next board meeting.

Karin stated that CPC is at the lowest threshold of our history, which shows the front end work and the work we do for the permanent placement of children. Bill replied if you overlap that with population growth for the three counties, it's even more dramatic. Karin stated that one critical incident can change things quickly and we will be prepared.

Karin stated that the two lawsuits pending have cleared through mediation.

Karin gave an update regarding the funding model being looked at from the last legislative session. She and CPC's finance leadership have been a part of these discussions. If CPC does lose some of the funding, based on expenditures the agency will be fully reimbursed until the next fiscal year. This is a work in progress with the FCC (Florida Coalition for Children) and other CBC (Community Based Care) agencies.

Robin asked if the coailition has a Lobbist. Karin relied the main function of the FCC is to lobby on behalf of the CBC's of Florida. We work together to voice our concerns and have documented every part of the process.

Brittany stated that CPC is excited to formally invite you to Adoption Day. Robin asked if RSVP is required. Brittany said no but to let her know for seating purposes.

Brittany stated that October is Foster Youth Month and our Youth Advisory Council were excited to be in a town hall with 13 other states. She hopes they will be able to meet our Board of Directors soon.

Bill asked how many youth are on that council? Brittany replied there are ten youth, a Chair and a Co-Chair. Its great to see them excited to be a part of the community.

Bill replied that is fantastic and we would look forward to engaging with these young folks and learning from them.

Danielle gave an update on Daytona Beach Kuana Duck Race. Our goal is to sell 500 rubber ducks, that are \$5 a piece. It will take place on January 18th from 11am-4pm. This fundraiser allows CPC to use money for extra curriculars that we don't receive from DCF. Karin replied that most of those funds will help with homecoming and prom which is amazing.

VI. Board Comment

A discussion took place regarding the Holiday Toy Drive. Danielle stated that there are currently only 200 children on the list. However since we have extra gifts we are able to serve reunification families as well.

Myra reminded the Board about the 7th annual Christmas to Remember event on Dec 14th at the Flagler fair ground. She stated that since the numbers are low, they have included the homeless in Flagler county schools.

Bill asked if any of our foster homes were damaged in Hurrican Milton. Karin replied nothing major and any issues are being address through FEMA. The agency does do a prestorm and post storm check with every caregiver.

Bill wished everyone a Happy Thanksgiving.

VII. Public Comment

None.

VIII. Adjournment

Bill adjourned the meeting at 4:40pm.