

BOARD OF DIRECTORS MEETING

DATE: March 5, 2024 **TIME:** 12PM **LOCATION:** Zoom

Members Present: Bill Griffin, Susie Dolan, Paul Schandel, Reggie Williams, Jim Weite

Members Absent: Dr. Gilbert Evans, Robin King, Pam Masters, Myra Middleton, Geri Westfall

Staff Present Karin Flositz (CEO), Tiffany Edwards (CFO), Michelle Marrero
Brittany Lawton, Danielle Antoine, Tara Thompson, Andrea Voss-Gergely

Guests: Ed Moss, Justin Cabral, Lori McCray (DCF Government Operations), Christy Gillis (DCF Circuit 7 Community Development)

I. Call to order

Bill called to order the regular meeting of the CPC Board of Directors at 12:00pm on March 5, 2024 via Zoom.

II. Quorum: Five of ten Board members present (four required)

III. Introductions:

Karin introduced Andrea Voss-Gergely who was recently promoted to Chief of Administration at Community Partnership for Children (CPC). She has extensive experience in Child Welfare at CPC as a Case Manager, Training Manager, and most recently Human Resource Manager.

IV. Consent Items:

Bill Motioned to approve the HR reports and minutes from the October 2023 board meeting. There was discussion about vacancies which are currently being advertised and filled for the upcoming training class. Susie seconded. **ALL APPROVED.**

V. Finance Department

Ed Moss presented the financial audits. He stated that this is the best audit report you can get with nothing negative. There was a total revenue of \$56M which was an increase from \$45M the previous year.

135 Executive Circle • Daytona Beach, FL 32114

P: 386.238.4900 • F: 386.238.4860 • www.CommunityPartnershipforChildren.org



The total expenses were \$55M with adoptions and OOH (Out of Home Care) as the highest expenses. The administrative rate is low at 3.6%. The net assets are at 353k, and are set up to break even so we do not expect to see an increase in this category.

There was a large increase in the refundable advance. There are situations that can create taxable income, but there are none here. The PTO (Paid Time off) accrual is at \$412,017. The new accounting standards have been implemented, with no significant impact on the findings. In-kind contributions has been changed to non-financial services and materials.

The organization has never experienced any losses. There was \$175k in matching contributions towards 401K by the company. There are assets available, just under \$18M. This is the best report on compliance you can get which qualifies the agency as a low-risk auditee. There are no findings of non-compliance.

Ed stated that the only challenge was getting the audit completed by the initial deadline, which was due to DCF's delay in releasing the full reports.

Bill asked for a motion to approve the financial audit. Jim motioned to approve, second by Susie. ALL APPROVED.

Tiffany presented the financial snapshot as of 1/31/24. CPC is currently underspent by \$2,583,000. The agency has a carry forward of 12M which has compiled over the last few years. The admin rate is very low at 3.71% with a cash balance of \$18.9M. The occupancy rate is a little over budget at 1% due to the new location for training and support.

Tiffany stated that CBCIH is shutting down, and CPC has redeemed those shares. CPC will be contracting directly with Sunshine Health and no longer with a middle man. The CBCIH investments will come off of future reports.

VI. CEO Comment

Karin reviewed the Performance Report. She stated that CPC is outperforming the state around safety and well-being. The agency is at the top of the state for placement stability and rate of moves. The entire state continues to struggle with placing siblings together.

CPC is outperforming the state in medical. In dental, the last quarter measure was 82.93% but today we are at 87.5%, given all of the measures we have put in place.

Exiting within 12 months is still below the State average at 27.07%, however CPC is well exceeding the measure for children exiting between 12-23 months at 50.57%. For the rate of re-entry we are performing at 80.7%. CPC will continue to put things in place to improve these areas, but it will take several operational quarters for it to reflect on the scorecard. Entry vs Exits: we are sending more children home than are coming in our door. Directly related to keeping children in their homes and getting children to permanency.

Karin stated that there has been a significant drop since 2020 in the number of children that we are serving. CPC currently serves 646 kids in OOH care, which is the lowest since 2014 at 628. This has increased our efficiencies and ability to perform in all domains. This also allows for reasonable case loads and getting the right services in place. We will continue to work on our staffings to meet the needs should there be a significant increase in the number of children served.

Karin stated that with the additional funding received, CPC has aggressively invested in front end services and providers to prevent removals. Unfortunately, the cases have been more complex and the acuity of the children is very different from 5 years ago.

Karin stated that CPC has partnered with Performing Arts in Jacksonville to facilitate a program here locally. She asked the board to please mark their calendars for a performance by our children on 7/11/24, 5:30 at the News Journal Center.

VII. Board Comment

Bill stated that he looks back in time and its great to have such positive news and progress, it's a blessing. He thanked everyone. Karin replied that we couldn't do it with our board and CPC appreciates them.

Susie stated that the team is doing a fabulous job and the reports show it. Reggie replied that the CPC staff is doing a great job and to keep it up.

VIII. Public Comment None

IX. Adjournment

Bill adjourned the meeting at 12:40pm.