

BOARD OF DIRECTORS MEETING

DATE: October 13, 2022 **TIME:** 4:00PM **LOCATION:** Zoom

Members Present: Pam Masters, Myra Middleton, Robin King
Jim Weite, Susie Dolan, Geri Westfall

Members Absent: Dr. Gilbert Evans, Bill Griffin, Paul Schandel, Reggie Williams

Staff Present Karin Flositz (CEO), Tiffany Edwards (CFO), Christina Remmert (EA)

Guests: Lori McCray (DCF Government Operations), Christy Gillis (DCF Circuit 7 Community Development), Walter Sachs (DCF Regional Managing Director)

I. Call to order

Pam called to order the regular meeting of the CPC Board of Directors at 4:02pm
On October 13, 2022, via Zoom.

II. Quorum: Six of ten Board members present (four required)

III. Introductions: No new guests

IV. Consent Items:

Pam motioned to approve the August 2022 Board meeting minutes, Myra seconded,
ALL APPROVED.

Pam motioned to approve the August/September HR reports, Susie seconded, **ALL APPROVED.**

V. Finance Department

Tiffany reviewed the August financials and stated that the DCF (Department of Children & Families) carry forward amount is 5.5M but will decrease after pay back and will be closer to 5M.

Tiffany stated that the DCF contract is currently underspent by 7.3M net, but she does anticipate that amount to significantly decrease with pending procurements.

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Karin replied that with the new funding, it will take time and multiple fiscal years to strategically fill the gaps.

Tiffany stated that Adoptions is overbudget by \$26,052.52 due to additional adoptions completed during the year, DCF has funded this overspending. Independent Living is over budget \$168,371.71 due to division X payments in July/August. This will recover as the year progresses. OHC (Out of Home Care) is over budget by \$142,051 and OHC Support is overbudget due to clothing allowance being paid in July but will recover as the year progresses.

Tiffany stated that the auditors are hoping to start on Oct 24th pending information from the state. The financial audit is due by Dec. 1st and will be ready for review and approval at next Board meeting.

Susie moved to approve the financials, Geri seconded, **ALL APPROVED.**

VI. CEO Comment

Karin stated CPC has already finalized 70 adoptions this fiscal year and we're down to 998 kids in OHC. She stated that we have new providers, Waypoint is the shelter we've talked about the past year and is opening a girls shelter. Bays started July 1st and NAYA is looking to be up and online on Dec. 1st.

Karin stated that CPC has been busy hiring great staff, training and getting them involved in our culture. CPC did have one employee who suffered a complete housing loss, two employees lost their vehicles, and two foster homes that need renovating. Karin stated that CPC's emergency plan went well with Hurricane. Karin asked if the Board had any questions or suggestions.

VII. Board Comment

Pam replied that it is refreshing to hear good news.

Robin asked if CPC has any needs for upcoming holiday toy drive and if a space was found. Karin replied that we would email that information over the Board.

VIII. Public Comment None

IX. Adjournment

Pam adjourned the meeting at 5:05pm.