

## **BOARD OF DIRECTORS MEETING**

**DATE:** June 30, 2022, **TIME:** 4:00PM **LOCATION:** Zoom

**Members Present:** Reggie Williams, Myra Middleton,

Paul Schandel, Jim Weite, Robin King

**Members Absent:** Dr. Gilbert Evans, Bill Griffin, Susie Dolan, Pam Masters, Geri

Westfall

**Staff Present:** Karin Flositz (CEO), Tara Thompson (COO), Danielle Antoine

(COP), Kristin Pandolfi (COA), Christina Remmert (EA)

**Guests:** Lori McCray (DCF Government Operations), Christy Gillis (DCF Circuit 7 Community Development), Walter Sachs (DCF Regional Managing Director)

### **I. Call to order**

Reggie Williams called to order the regular meeting of the CPC Board of Directors at 4:00pm via Zoom.

**II. Quorum:** Five of ten Board members present (four required)

**III. Introductions:** No new guests

### **IV. Consent Items:**

Reggie stated that he noticed only six open positions on the HR reports and asked if that was correct. Karin replied that is correct and the HR team has done a great job of filling the training classes.

Reggie asked for a motion to approve the HR reports, Paul motioned, Myra seconded, **ALL APPROVED**

Reggie asked for a motion to approve the April meeting minutes, Myra motioned, Robin seconded, **ALL APPROVED.**

## V. Finance Department

James Halleran reviewed the May financials. He stated that CPC (Community Partnership for Children) is doing very well with 5.2M in carry forward after expenditures. The admin rate continues to be low at 2.68%. Adoptions and OHC (out of home care) are the highest categories and overbudget by 1M at year end.

James reviewed the Financial Budget for 2022-23 and stated that adoptions, OHC, and the cost of contracts are very tentative. CPC has 5.2M in carry forward revenue but that will decrease with additional expenses and is very preliminary. He stated that there has been a significant increase in funding with the new 62M contract. There will be a more accurate budget at the August board meeting.

Reggie asked Karin how she likes having this increase in funding.

Karin stated she is excited that CPC will be getting up to the threshold and have the funds to grow and expand into the community. She stated that there is still much room for growth and CPC is really excited about the future.

Reggie asked what the new salary range will be for staff with the increased funding.

Karin replied that a new Case Manager Trainee now starts at 44k. She stated that the main goal is to keep caseloads at a 1 to 14 ratio. There are also many support positions needed and there is so much more room for growth.

Reggie thanked Karin and the staff for all of their hard work.

Karin stated that there is still many unknowns including the inflation costs on our providers, and we want to make sure our entire system of care is funded appropriately.

Reggie asked if CPC has made the salary adjustment for existing staff.

Karin replied that the entire agency received the salary increase across the board.

Reggie asked for a motion to approve the budget, Paul motioned, Robin seconded.

**ALL APPROVED.**

Discussion Items: None

## **VI. Board Comment**

Karin thanked the board for all of their support. She stated that it has been a difficult road, but CPC is working hard internally to stabilize and grow. The agency is excited to be able to expand services and assist families in the community. CPC is grateful to DCF (Department of Children and Families) and is looking forward to the future.

Reggie asked if CPC is back to the original process or using the technical oversight from Covid.

Karin replied that staff are back in the office, but CPC will continue to use the technical tools that have been very helpful.

Christy thanked Karin for all of her hard work and always coming to the table.

Walter stated that he wanted to express his appreciation to the leadership. He stated that he has been with DCF since 1998 and CPC is one of the best lead agencies in the state. DCF is looking forward to working together with CPC on prevention and retention, anything to make a better environment for your staff.

## **VII. Public Comment**

None.

## **VIII. Adjournment**

Reggie Williams adjourned the meeting at 4:35pm.