

## **BOARD OF DIRECTORS MEETING**

**DATE:** April 28, 2022, **TIME:** 4:00PM **LOCATION:** Zoom

**Members Present:** Bill Griffin, Reggie Williams, Pam Masters, Myra Middleton, Paul Schandel, Geri Westfall

**Members Absent:** Dr. Gilbert Evans, Jim Weite, Susie Dolan, Robin King

**Staff Present:** Karin Flositz (CEO), Tara Thompson (COO), Danielle Antoine (COP), Kristin Pandolfi (COA), Tiffany Edwards (CFO), Christina Remmert (EA)

**Guests:** Lori McCray (DCF Government Operations), Christy Gillis (DCF Circuit 7 Community Development), Walter Sachs (DCF Regional Managing Director)

### **I. Call to order**

Bill Griffin called to order the regular meeting of the CPC Board of Directors at 4:05pm April 28, 2022, via Zoom.

**II. Quorum:** Six of ten Board members present (four required)

**III. Introductions:**

**IV. Consent Items:**

Bill motioned to approve February 2022 Board meeting minutes, Paul seconded, **ALL APPROVED.**

Bill motioned to approve HR reports, Reggie seconded, **ALL APPROVED.**

Bill motioned to approve CEO Eval, Pam seconded, **ALL APPROVED**

**V. Finance Department**

Tiffany reviewed the March 2022 financials and stated that YTD CPC's (Community Partnership for Children) contract is underspent by approximately 5M (1M 48k carry forward from 2021). CPC will end the fiscal year with approximately 4.5M in

carry forward revenue. Compared to March 2021 CPC is up 1.8M mostly due to vacancies.

Tiffany stated that CPC's one-time expenditures are still high. The DCF (Department of Children and Families) administrative rate is at 2.58% compared to last year 2.63% which very good. Independent living is over budget due to Division X funds received this year that were not anticipated when the budget was created. Other revenue includes CBCIH at 382k and the training contract at 213k.

Pam asked what is creating the carry forward other than salaries.

Tiffany replied that salaries and benefits are creating 90% of the carry forward.

Pam asked how many vacancies there are.

Karin replied that there are currently 29 vacancies, but CPC is having success filling them with the new salary increase and other incentives.

Tiffany stated that she is still waiting on form 8886 because of a delay due to the Captive insurance's new investments that were not on the IRS form. As soon she gets the form, she will send out the summary.

Reggie asked if there will be a late penalty.

Tiffany replied that there is a penalty, but she was assured she will have it before then.

Karin state that there are 6 CBC's involved with the Captive so there is leverage.

## **VI. Child Welfare Measures Report**

Karin introduced Walter Sachs who joined the meeting. Walter stated that he is the DCF Regional Managing Director, Mario has been moved into the quality office. Walter stated that he has assumed the NW and NE Regions with 37 counties and has been with the DCF agency for 34 years. He thanked the board for their service to Circuit 7 and stated that the voice of the community is always needed and is key to the success of the organization.

Karin reviewed the Child Welfare Measures Report for quarter three. She stated that the State of Florida and CPC continue to struggle with permanency within 12 months. CPC is continuing to implement as many resources as possible.

Karin stated that CPC has significantly reached the adoption goal with 193 adoptions to date and has reunified 143 children with their families to date. CPC continues to struggle with the goal of no re-entry within 12 months. The two other permanency measures (siblings placed together and rate of placement moves) are meeting goal. The dental services goal has declined, CPC will continue to monitor that children are receiving services and documenting the services.

Pam asked why CPC continues to struggle with that goal.

Karin replied that there are so many pieces and every child over 3 needs to be seen every 6 months. There can also be delay in retrieving the records.

#### **VII. Board Comment**

None.

#### **VIII. Public Comment**

None.

#### **IX. Adjournment**

Bill Griffin adjourned the meeting at 5:05pm.