

Community Partnership for Children Response to Written Inquiries
RFP #CPC-FY-23-SVS (SUPPORTIVE VISITATION SERVICES)

Applicant Question	CPC Response
1 Are the visits court ordered?	Yes
2 What is the average length of each visit?	Average visit is 1 hour.
3 Is there a requirement for the specialists to attend court hearings? If so, how often?	It is possible that the specialists will need to attend court to report on the family's progress. Judicial Reviews are every 6 months.
4 Are GAL's involved in the visitation process? If so, what is their involvement?	GAL's are statutorily permitted to participate with visitation as needed and if requested. They will not be involved in the referral process.
5 Will the specialists be required to participate in Family Team conferences with the case manager?	There will be a mechanism built into the contract for regular communication between the selected provider and the referral source in order to stay aligned with the case progress and family' needs.
6 Parent engagement has historically been an issue for visitation programs. With that understanding, what is the expectation of the visitation program as it relates to parent engagement?	This service will likely be court-ordered. If the parent is not engaging, the selected provider will report that information to the referral source and close the referral as appropriate.
7 In addition to face-to-face visits, are virtual visits allowed?	Preference is face-to-face but virtual may be used to supplement depending on the case specifics (i.e., illness, distance, frequency).
8 What is the proposed annual funding level of the contract?	The RFP indicates that the provider will submit a budget based on the staffing levels required to complete the tasks.
9 If this is a fixed payment agreement would services be billed at 1/12th of the contract amount?	Yes
10 What are the financial, invoicing, and reporting requirements?	These items will be negotiated with the selected provider. Reporting is, at a minimum, monthly for both programmatic and financial terms of the contract.
11 Is there a current organization providing these services and if so, who?	No
12 Section 4. Terms of Agreement states that any payment for services to be paid by Community Partnership for Children (CPC) will be reduced by the amount for which provider is eligible to receive payment from other sources. What other sources are being referred to?	Medicaid, private contributions, or specific grant funding, if available or appropriate. This is not intended to be family or individual counseling- which are both Medicaid billable services. The contract will pay for all FTE's associated with service provision.
13 What are the anticipated number of clients to be served annually?	Negotiable- projecting a maximum of 45 families annually
14 Section 3(b) service delivery indicates we need to notify CPC at least 90 days prior to changing our facility. Do all visitation meetings occur at the proposed site? Would we need defined sites in each of the 3 counties served?	Visitation sites are flexible and defined sites are not necessary as there are many community sites in each county to conduct a meaningful visit. This clause was referring to the administrative office of the provider.
15 Section 4 outlines staffing requirements for one supervisor, 3 specialists, and 3 transporters. Can a provider subcontract services if the individual meets the background and educational requirements? Are all positions required to be full time staff?	For continuity of service delivery, full-time staff is preferred, however subcontracting may be allowable.
16 Are multiple sites for this program permissible?	Yes
17 Does CPC have a desired/preferred location for the program?	No
18 How many participants does CPC anticipate to engage in services?	Negotiable- projecting a maximum of 45 families annually.
19 Where do the bulk of the referrals come from?	Volusia County
20 Can CPC provide data on the number of removals in each county for 2022? In those removals, how many was re-unification the primary goal?	Volusia County 288 children removed, Flagler County 29 children removed, Putnam County 53 children removed. A significant majority of children removed will have reunification as the primary goal statutorily- expectation is expedited TPR cases which is less than 5%.
21 The RFP refers to the minimum staffing for the program. Can we assume if a specific need can be met by an additional position that we can include it, with the rationale, in the proposal/budget?	Yes

22	Is there a set budget amount?	Responder is responsible for preparing budget to meet service delivery expectations.
23	Does CPC anticipate this being a single award or multiple awards?	Single
24	How many families are expected to be served in this model in regards to capacity?	Negotiable- projecting a maximum of 45 families annually.
25	Will there be a criteria set forth for families referred that meet a readiness factor such as demonstrated sobriety, ability to not engage in violence, or mental health stability?	This will be negotiated with awardee.
26	Will the parenting curriculum utilized be at the discretion of the provider?	Yes
27	Do the EBP tools or curriculum need to be from the California clearinghouse?	No
28	Is the therapist proposed to be a FTE or billed to Medicaid?	FTE
29	Will the budget also allow for the purchase or lease of a van for larger sibling groups?	Lease only- can be included if required to deliver service.
30	Will the provider have the flexibility to schedule visits around what is best for the family building positive outcomes versus scheduling visits according to court ordered parameters?	If there is a conflict with scheduling that is not aligned with the court order, CPC and provider would request court review for modification, as appropriate.
31	Is it negotiable that the supervisor not be licensed if there is strong experience? Could it be "preferred."	Yes
32	Is it negotiable that the facilitator have less experience than the three years but have a strong training plan around supervised visitation, child welfare, child development, and other trainings during on boarding?	Yes