



Board of Directors Meeting

October 21, 2021

Members Present: Bill Griffin, Reggie William, Paul Schandel, Pam Masters, Jim Weite,

Staff Present: Karin Flositz (CEO), Tara Thompson (Chief of Operations) Kristin Pandolfi (Chief of Administration), Danielle Antoine (Chief of Programs), Christina Remmert (Executive Assistant) Tiffany Edwards (CPA with James Moore)

Guests: Lori McCray (DCF Government Operations Consultant), Christy Gillis (DCF Circuit 7 Community Development Administrator)

	DISCUSSION	ACTION	ASSIGNED TO & DEADLINE
MEETING CALLED TO ORDER	Meeting was called to order at 4:05pm by Bill Griffin.		
INTRODUCTIONS	Introductions were made.		

	DISCUSSION	ACTION	ASSIGNED TO & DEADLINE
CONSENT ITEMS	<p>Bill moved to approve Susie Dolan as a new board member. Reggie seconded. All approved.</p> <p>Karin stated that she met with Susie. She has a lot of deep-rooted connections in the community and will be a great addition to the board.</p> <p>Bill asked to please let Ms. Dolan know that we look forward to her joining the board.</p> <p>Bill stated that we will wait until a 6th board member joins the meeting for a 2/3rds vote needed to approve the amended By-Laws.</p>		
FINANCIAL DEPARTMENT	<p>Tiffany reviewed the September financials and stated that a few things happened in July and August.</p> <p>She stated that the statement of revenue shows 3M of net assets with the majority being CBCIH revenue at 115k. The employee support is due to CPC (Community Partnership for Children) purchasing a training which cost 3k. Clothing allowance happens in July but will recover itself. Telecommunications is over budget by 5k due to a piece of needed software.</p>		

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	<p>Tiffany stated that CPC has 4.3M in under expenditure right now and is doing very well. The financial audit has started and will be ready for the December board meeting.</p> <p>Bill asked how CPC protects the privileged information of our clients.</p> <p>Karin replied that this information is protected by the state and there is a DCF Firewall.</p> <p>Bill needed to leave the meeting for another appointment. Pam resumed as Chair.</p> <p>Pam requested a motion to approve the consent items; August meeting minutes and HR reports. Reggie made a motion with the exception of the By Laws, Paul seconded. All Approved.</p> <p>Karin stated that the performance data closed today so there is nothing new to share or significant changes. CPC is still hovering with 1200 kids in OHC (Out of Home Care). The staff is working very hard on exits and Danielle's team is working hard in adoptions. The shelters remain steady at a reasonable level, about 30 less than last year at this time.</p>		

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DISCUSSION ITEMS	<p>Karin stated that CPC is taking in all of the new statutory requirements. CPC did so well with placement stability and received the lowest allocation in the state. The agency does have some opportunity to move around funds to be able to make up for it. Danielle and Tara have been working hard to put these systems in place.</p> <p>Reggie asked if there is any additional improvement on the group home situation.</p> <p>Karin stated that CPC is down from 96 to 89 kids in group homes as of today. The contract will be in place soon for a new child placing agency for trouble teens, Guiding Hope. CPC is really excited about how that's going to help our system of care.</p> <p>Reggie asked if this is for our circuit.</p> <p>Karin replied that it will cover all three counties. They found a home in Putnam, Crescent City and Deland only for our children.</p> <p>Reggie asked about the situation with FUMCH (Florida United Methodist Children's Home).</p>		

	DISCUSSION	ACTION	ASSIGNED TO & DEADLINE
BOARD COMMENT	<p>Karin replied that it closed on June 30th and will not open again for emergency shelter.</p> <p>Pam stated that since we do not have a 2/3rd majority, we will table the By-Laws for the next meeting.</p> <p>Pam asked if the board has any comments or questions.</p> <p>Pam stated that she is on other boards and CPC has been steady throughout the pandemic compared to others. She is grateful for CPC to be where we are financially right now. Good job to the leadership team.</p>		
PUBLIC COMMENT	None.		
ADJOURNMENT	Pam motioned to adjourn the meeting, Reggie seconded, Meeting adjourned at 4:40pm.		